



Marshall Area Fine Arts Council
109 North 3rd Street, P.O. Box 531, Marshall, MN 56258
507-532-5463, mafac.arts@gmail.com

MAFAC Read Local Contract

I, _____, agree to consign my written work/book to the Marshall Area Fine Arts Center (MAFAC) at 109 North 3rd Street, Marshall, MN, subject to the following terms and conditions:

1. All books submitted to Marshall Area Fine Arts Council (MAFAC) will be juried by members of the MAFAC Read Local Committee, appointed by the MAFAC Board of Directors. Currently, the committee meets quarterly in January, March, June, and September.
2. The Arts Center and MAFAC assume no responsibility for damage to or loss of submitted books or materials.
3. Pick-up and delivery of books and materials is the responsibility of the writer/applicant. MAFAC and/or the Read Local Committee reserve the right to donate books and/or materials not picked up by agreed-upon dates or specified procedural deadlines.
4. Method of display will be determined by MAFAC and its Read Local Committee.
5. Writers of works NOT accepted by MAFAC's Read Local Committee will be notified in writing.
6. Books will be sold at the price established by the writer.
7. The writer will receive a check from MAFAC within 45 days of a sale of his/her book. Checks for book sales are typically cut during the first week of each month.
8. If inventory runs low on a book within a sales period, the writer will be contacted by MAFAC.
9. The writer will receive 75% of the profit from sales of his/her books, and MAFAC will receive the remainder. MAFAC will collect and pay sales tax to the State of Minnesota.
10. The writer shall assume all risk and hold MAFAC and its employees harmless from all causes of action involving his or her writing.
11. When the sales period ends, MAFAC reserves the right to terminate or renew the contract with the writer.
12. MAFAC and the Read Local Committee reserve the right to terminate a contract if no books have sold in a year's time. The writer may terminate the agreement at any time, effective upon pick-up of his/her books from the Fine Arts Center.
13. MAFAC will notify the writer upon discontinuation of his/her book in the Read Local Program, and the writer will be notified and given 30 days to pick up copies of the book or cover the cost of postage to have MAFAC to return copies to the writer.
14. The writer agrees to allow MAFAC and the Read Local Committee use of book art, photos, bios, excerpts, and other information TBD for the purpose of advertising and promotion.
15. It is the writer's responsibility to notify MAFAC of changes in address or contact information.
16. There is no fee for submitting a written work to MAFAC's Read Local Committee.
17. MAFAC Read Local is not responsible for marketing/advertising individual authors and/or their works.
18. Writers need not be MAFAC members to apply to the Read Local Program.

Over 

To be filled out by the writer:

Signature

Printed Name

Address

Phone

Email

Art Center Representative

Artist Code _____

Signature

Date

***A *sales period* is the agreed-upon length of time that approved books will be on display in MAFAC's Art Center.**

***Read Local authors are highly encouraged to attend book events by other writers.**